



Estates @ Meadowwood III

2023 Board Meeting

February 21, 2023 at 4:00 pm (Via Zoom)

<https://us02web.zoom.us/j/81813401125?pwd=NVNKbWhFSjcyckZqSEgyb0xHREZZZz09>

Minutes

1. Call to Order and Introductions:

- a. Introduce Board of Directors (Establish Board Quorum)
 - i. Dale's last meeting and Greg's first meeting
 - ii. Introduce WEB Properties: Holly Waggoner, Lauri, Bill

2. Approval of Minutes of Preceding Meeting:

- a. Approval of 1/23/23 minutes. Jenny and Dale approved

3. Reports of Officers:

- a. Election of 2023 Board and Confirm Officer Titles – Positions Approved
 - i. President Doug- Summary of January Collected \$56,140 in income – above budget. Expenses - \$8K below budget of \$11K for month. Went over \$2.5K in snow plowing in December.
 - ii. C&C – Pleased with the plowing this winter – Would like to send a thank you letter to them
- ii. Scribe (Secretary) Jenny
- iii. Treasurer Greg

4. Reports of Committees: No updates

5. Unfinished Business:

- a. Audit Approval – Have a second meeting via zoom to join and vote. Set up a second meeting date – week of 3/20 at 6:00 pm. Will send out a draft letter.
- b. HOA Insurance – We agreed on Option 3
- c. Hillside Maintenance – Table until Spring**
- d. Home Painting – Table until Spring (Doug & Greg & Dale to determine)
- e. Conservancy of property above N. Dunbarton (Bob Skattum and Matt Albright and Greg will follow up – Greg will look into it at work)

6. Committee Interest:

- a. Survey to HOA and follow-up.
- b. Add Board Operations volunteers to Survey.

7. New Business:

- a. Landscape Scope of Work for Common areas and Town Houses.
 - i. Reviewing the Common Area work scope
 - ii. Bill reviewed the contract details
 - iii. Greg feels – work must be supervised
 - iv. Bill will send out list of yard work scope to the TH owners. Greg will take the lead and we can include his email for any questions from TH owners.
 - v. Have 3-4 companies to have them bid

- b. Next Board Meeting date.
 - i. 3/20/23

8. Adjournment: @ 5:30 pm