

## MEETING MINUTES

### ESTATES AT MEADOWWOOD III HOA BOARD OF DIRECTORS MEETING

Wednesday, January 21, 2015

Greg Kautz's Residence – 1507 N Lancashire

Present: Remy Newcombe, Greg Kautz, Steve Wampler, Terri Schmarr. From WEB Properties Andy and Bill Butler.

Meeting was called to order by Remy at 3:10 p.m.

Steve moved and Greg seconded the approval of the November BOD meeting minutes.

#### Agenda:

1. Andy led us through a Review of our 2014 budget/financials. Andy will contact Sergio to discuss snow plowing and de-icing. The BOD agreed to email Andy immediately if we see any concerns with these issues, so he can contact Sergio.
2. We reviewed the major Projects for 2015:
  - Birch Tree Replacement/Tree Injections – March or April by Greenleaf
  - Street Sweeping – (we will decide at a later time if we don't need to do this)
  - Sprinkler Monitor - will decide later to buy this
  - Clearing out Storm Drains – July timeframe to coincide with installing additional drainage collars
  - Drainage Collars – see above
  - Entry Curb Damage – located at front gate entrance on right side when entering
  - Bark Refreshing – thick bark is needed; we will decide exactly what areas to do
3. We reviewed the Final 2015 Budget and Greg moved and Steve seconded to approve the budget, along with changes to Community Outreach Committee and Insurance increases. The Final 2015 Budget was unanimously approved and it unanimously passed.
4. Andy led us through a discussion for the 2015 Landscaping Contract/Bids/Invoicing. He will create a spreadsheet to compare Haase, C&C Yard Care, Greenleaf and Specialty Lawn prices and distribute to BOD.

5. We reviewed BOD/WEB Homeowner Communications; no pressing issues. Andy will send an email reminder in early February that the HOA \$660 dues are due on March 1st, noting that a Homeowner could send in two split payments: \$300 due by March 1<sup>st</sup> and the final \$360 due on July 1<sup>st</sup> (but, we will not be sending out any more reminders after February. Dues must be paid in full by July 1<sup>st</sup> to not incur any late penalties.

6. Open Forum – Next meeting will be in April at Steve Wampler’s house.

7. Steve moved and Remy seconded the meeting to be adjourned at 5:10 p.m.

Respectfully Submitted,

Terri Schmarr

EMW III HOA BOD Secretary/Treasurer