

**MEADOWWOOD ESTATES III HOA**  
**August 20, 2013**

The meeting was called to order at 3:05 P.M. Members present Bill Maier, Greg Kautz, Bob Skattum and Paulette Carter. Bill Butler, Nikki Bardwell and Andy Butler represented WEB Properties.

On August 1, 2013 Marty Trzeciak resigned. The Board approved Bob Skattum to fill the remainder of Marty's term.

**Annual Meeting:** The Annual Meeting will be held at City Hall at 7:00 PM. The Board set the agenda. In order for the meeting to be valid there must be a quorum of HOA members which includes those present and proxies. There will be the election of one new Board member. Homeowners interested in being on the board are encouraged to let WEB Properties know so their name may be placed in nomination.

**Reserve Study:** The Reserve Study has been completed. A summary is posted on the HOA web site.

**Landscaping:** WEB will meet with Clearwater Summit Group to address areas that are not being taken care as per our contract and report back.

**Snow Removal:** WEB will review and follow up on the requirements for snow removal. They will seek bids for the 2013-2014 year and report back to the board.

**Newsletter:** A Late Summer Newsletter will be sent.

The meeting was adjourned at 4:18 P.M.

Respectfully Submitted,

Paulette Carter  
Secretary/Treasurer